Instructions for Poster Presenters

ALL posters should be hung prior to the Poster Session I at 16:00 on Wednesday, May 27th. The Poster Session space in the Student Recreation Center will open at 12:30 that day, so we advise you to hanging your poster during the lunch break. Upon your check-in at registration you will receive a specific poster number, designating the location/order of where your poster will be displayed. You can also check the attached link on the website to confirm your time and poster number. Poster hall monitors will also be available on Wednesday to help you find the right space.

The allotted size for a poster is 4 ft. by 4 ft. (121 cm X 121 cm). You may NOT exceed this size limit. Push pins or velcro can be used to mount the poster, with pushpins being the preferred method. Each presenter must provide push pins or velcro for his/her display. The fabric-covered, cork board is 4 ft. by 8 ft. and will be shared by another poster presenter, so please be considerate of only using your allotted space. Your poster should not exceed the surface space provided. The presenting author is responsible for the proper assembly, mounting, and presentation of his/her poster.

Limited printing services are available in Columbia. FED EX KINKOS is located within walking distance of the campus in downtown Columbia (25 S 6th St.). An advantage of using this company is that it has late hours. However, space is limited on their printer and they may not be able to print a poster immediately. Check with them before dropping off your information to be printed. Or contact them prior to arrival to have your poster preprinted. If you have any questions for about printing or scheduling an appointment you can reach them at: 001-573-449-5021. The website address is http://local.fedex.com/mo/columbia/office-0110/. Posters will cost $50.00 - $100.00 (US) to be printed.

Suggested Guidelines:

1. In the planning of your poster presentation remember that the poster will be available for viewing and discussion for several hours. Posters should be readable from five feet away. The poster should be understandable without oral explanation.
2. When planning your poster presentation, aim for clarity and simplicity. Make an initial rough layout, keeping in mind the proportions of figures, tables, and text. Try to maintain a balance of utilizing approximately 50% of the poster board area.
3. Poster should include, title, authors, author affiliations and acknowledgements.
4. A good poster should be like a good paper. However, avoid displaying a short manuscript. Be clear and concise in all statements. Include your objective, the design/methods, the results and conclusion. The objective of the work should be stated. Experimental details should be concise. Tables and conclusions should be clearly stated.
5. The temptation to overload the poster with excessive text and data should be resisted. Where possible, organize tables and figures chronologically in vertical progression.
6. It is helpful to bring handouts of your poster to pass out to those who are interested.
7. Should circumstances prevent you from making your presentation, you must arrange for a co-author or colleague to present your poster and you must notify muconf10@missouri.edu.
8. Presenters are expected to discuss their work with scientists visiting their poster.